

AMMI LAIR Internal Minutes  
January 17, 2023

**Agenda:**

1. IRB 4<sup>th</sup> round of stipulations
2. Data and InNeed
3. EPIC Access
4. Scoping review x2

**Highlights:**

- Adding Yujia to team and IRB

1) IRB Stipulations:

- Karl will call Justin about IRB approval for Aim 2 – data definition and data mart construction; not interventional
- User-centered, iterative design process is for Aim 3 and 4.
- Will try to re-submit by the end of the day.

2) Data and InNeed:

- InNeed are being paid soon with JM's sign-off on paperwork this past weekend.
- Privacy and sensitivity of data:
  - CDW data will be stored on secure server, with only research staff having access.
  - InNeed will interface with UNC server through middleware
  - Eventually, InNeed can get TraCS approval

3) EPIC access: radio silence – Javed setting up meeting with CMIO to try to move the needle

4) Scoping reviews:

- 2 reviews, one being led by Lavanya and the other led by Lauren
  - One is data focused, the other is intervention focused
  - Lauren presented data-use abstract. Karl can put on AMMI website
- Mendeley system:
  - create 2 folders, one for each review
  - Use to share papers within team
- Methods in Medical Informatics class: one use-case for maternal health risk analysis
  - We want to have replicable results – try to find things already in literature
  - Identify papers, especially those with datasets and code
- Planning an **AMMI conference** for a Friday in May 2023
  - Trying to decide on date, estimated 15-16
  - Keynote speakers, panels, workshops, teaching
  - Usually 9am-3pm with lunch
  - Hoping to conduct this on Sienna hotel
  - We will use this as a launch meeting.
- Kenan-Flagler is planning a panel on innovation in health equity that Javed is helping.

**Action Items:**

- Add Yujia to AMMI IRB – Karl
- AMMI Project page: Place Goals for 2023 under “Meetings and Presentations” menu tab; create page with summary – Karl
- Call IRB Analyst – Karl
- Javed is setting up meeting with EPIC CMIO today