

**iPICS Combined Team Meeting
October 17, 2022**

Attendance: Fei Yu, Javed Mostafa, Lixin Song, Karl Shieh, Shadman Islam, Shamim Ashrafi, Alondra Castillo, Chunxuan Ma, Trevor Royce

Items	Agenda and Minutes	Notes and Action Items
Regulatory and Administration	<ul style="list-style-type: none"> • Introductions • UTHSCSA IRB – Needs DoD letter for UTHSCSA IRB approval • Karl has requested help from UNC IRB for multi-site application process 	<ul style="list-style-type: none"> - Could use San Antonio recruits to test iPICS-Inform
System	<p>System:</p> <ul style="list-style-type: none"> • REDCap update • inNeed: iPICS hosting and PHI protection (e.g. Dialog recordings) 	<ul style="list-style-type: none"> -
Clinical	<p>Recruitment</p> <ul style="list-style-type: none"> • Dr. Song will be meeting with chair of Urology in San Antonio tomorrow to discuss recruiting some more patients and caregivers for development focus groups <p>Focus Group</p> <ul style="list-style-type: none"> • Karl emailed participants notifying of early November focus group <p>Content:</p> <ul style="list-style-type: none"> • Developing 3 “Conversation Starter” sections • Daria will be helping organize content and adding it to the staging environment • Communication with Provider video draft is available! 	<ul style="list-style-type: none"> - Research administration needs to be included in database consideration -
Design	<p>iPICS-Dialog proposal features:</p> <ul style="list-style-type: none"> - Send providers self-reported treatment and decision-making preferences before a consultation - Record and transcribe consultation - Highlight and integrate hyperlinks to treatment decision-making-related key terms - Review their communication at any time after treatment consultations <ul style="list-style-type: none"> • iPICS-Dialog recording: capturing and processing • Outline of General Design functions/features – refine these in Fei’s UIUX class • After voice data is captured and processed: What kinds of functions/features would be good to offer based on captured interaction? 	<ul style="list-style-type: none"> - Karl to send design notes to Dr. Royce and Tan. - Create separate clinical perspective meeting with Dr. Royce and Tan

<p>Additional Notes</p>	<p>iPICS-SNAP subsystem will meet the support needs of patients with LPC from the time of diagnosis to post-treatment recovery by (1) facilitating caregiver involvement based on patient preference; (2) encouraging communication with peer patients and caregivers through a nurse-moderated online forum; and (3) increasing access to professionals (a research nurse and clinical providers) through teleconferencing</p>	<ul style="list-style-type: none"> • Javed is travelling throughout December from 10-23
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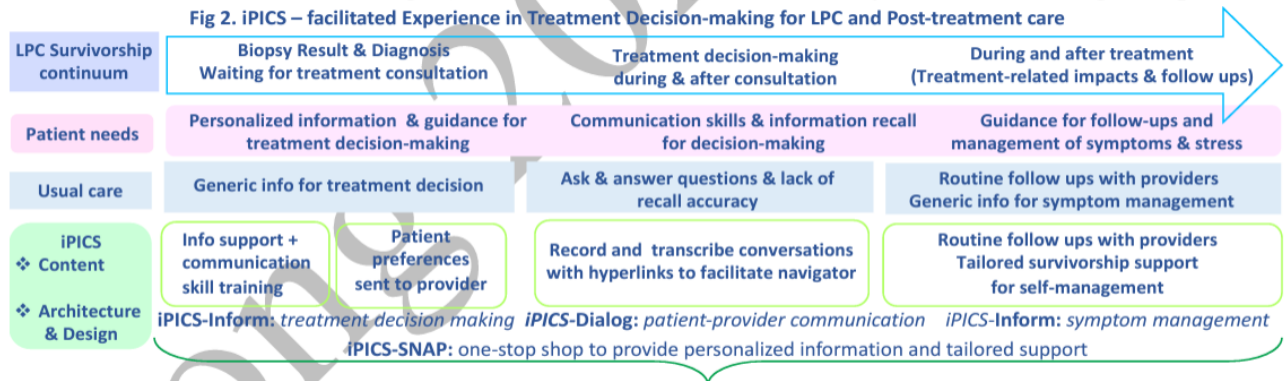


Fig 3. Key functions of the iPICS system - a centralized and “one-stop-shop” website

